

Effective Mentoring Skills Training - 1 day

Course Objectives

This course is designed for anyone who wants to develop their staff by utilising mentors. Mentoring done correctly can be an invaluable business tool and provide some valuable business benefits. The partnership between a Mentor and Mentee is built on trust respect and professionalism managing this relationship effectively is the key to success in any mentoring program. Our course will help you plan and develop our mentoring strategy so that it provides real return on investment.

Prerequisites

There are no prerequisites for this course. This course can be attended by anyone at any level who wants to learn how to mentor employees effectively.

Exercises

This course is instructor led, involving the utilisation of examples and exercises in a workshop environment.

Mentoring Basics

- Ways of mentoring
- The role of the Mentor
- The role of the Mentee
- Using competencies
- Organizational strategies

Mentoring Programs

- Understanding mentoring programs
- Developing mentoring programs
- Selecting participants

Dimensions and Styles of Mentoring

- Mentoring dimensions
- Learning and mentoring styles

Mentoring Effectively

- Effective mentoring relationships
- Choosing and managing mentees
- Effective mentees

Mentoring Relationships

- Building strong mentoring relationships
- Successful mentoring relationships
- Ending mentoring relationships