

**Finance for project managers – ½ day****Course Objectives**

This course is designed to cover the essentials of finance for project managers and others responsible for projects. It covers finance essentials, business cases, project reporting and budgeting. In particular, it covers: understanding financial terminology; preparing and evaluating business cases; managing a project budget.

Prerequisites

This course requires no prior experience or training in finance. It is suitable for those who need to plan or run projects, and those who need to prepare or review business cases. Those with some financial experience will find the course a useful refresher which will enhance their ability to manage project financial performance.

Exercises

This course is instructor led, but also involves discussion, and individual and group work among delegates.

Exams and qualifications

This course does not involve an exam or qualification, but delegates may wish to attend in preparation for formal study later on.

Financial principles

- Balance sheet
- Profit and loss
- Capital and revenue
- Depreciation
- Essential financial terminology

Evaluating financial data

- Evaluating a business case
- Making one-off decisions
- Discounted cash flow (DCF)
- Net present value (NPV)
- Internal rate of return (IRR)

Project budgeting

- Budgeting and forecasting
- Cost behaviour – common pitfalls
- Pricing – assessing the impact
- Compiling the project cost budget
- Variance analysis & corrective action

Financial planning and control

- Updating the financial plan
- Controlling project changes
- Key financial controls
- Contractual terms – financial issues